



## Manatee Library Board of Trustees Meeting Minutes

March 21, 2019

Central Library Business Incubator, 2 p.m.

### Roll Call

#### Present

- Glenda Lammers
- Artis Wick
- Patsy Ugarte
- Beverly Neville
- Myron Robinson

#### Excused

- Councilman Patrick Roff

#### Guests

- None

### Call to Order

2:01 p.m. by Artis Wick, Chairperson

### Approval of Minutes

Artis Wick inquired if everyone had a chance to review the minutes of February 21, 2019 and if there were any comments, suggestions or corrections. No corrections were made. Myron Robinson made the motion to approve the minutes as written. It was seconded by Patsy Ugarte. Therefore, Artis Wick announced the minutes were approved as written.

### Library Manager's Report/Board Updates

- Glenda Lammers announced that the Dashboard statistics are almost identical to last year's numbers at this time. People are still coming into the libraries, attending programs, and using our resources.
- Manatee Libraries' latest Eaton Historical Exhibit, "Marvelous Manatee: A History of Tourism," lived up to its billing with interesting pictures, brochures, clippings and souvenirs. The exhibit chronicled the stages of tourism growth, starting with Anna Maria Island beaches and new hotels to railroad expansion in South Florida, trailer parks for winter-time visitors, the building of the interstate system and rebuilding of the Sunshine Skyway bridge.

- The Palmetto Library started a new “living library” initiative in which specially-selected community members can be “checked out” to have a private 20-minute conversation. Former educator and Manatee County School Board member Barbara Harvey was the first person to be checked out in which she shared her perspective on civil rights and education. Patsy commented that Ms. Harvey is also heavily involved with 4H and recently had a Parrish elementary school named in her honor. Beverly said that she heard Barbara Harvey give an inspirational speech at an American Association of University Women’s meeting. If this initiative is successful, it may be expanded system-wide.

### **Library Renovations**

- The Central Library balcony renovation is underway. The deck received a new coat of paint with the color selected by staff. The awning has been installed. The elevators will be refurbished, starting with the staff elevator. South Manatee Library will have new interior lights installed. Central Library may receive new exterior lighting.

### **Staffing**

- Glenda reported that Terri Simon recently retired after a successful 33-year career. At her retirement party where she was “Queen for a Day,” Terri wore a regal cape made of a recycled plastic tablecloth and crown made of recycled library cards.
- Board members congratulated Cheri Coryea on being named the Acting County Administrator and said she brought a “wonderful spirit” with her to our monthly meetings. All members also were thrilled to hear that Glenda has been officially named Library Services Manager.

### **Master Plan/East County Library**

- Glenda attended a meeting recently to discuss the status of the Library Master Plan. The Master Plan is intended to help guide the design of the new East County library based on anticipated growth in the eastern portion of the County. Artis said that she heard a developer comment recently that buildable land is becoming very scarce in eastern Manatee County. The County hopes to break ground on the new East County Library in 2020; however, we do not know the precise square footage or funding source. Patsy added that a request for qualifications (including a schematic design) for design build project is being put together. A team comprised of the developer, engineering staff and architect will determine the price for submittal and ranking before it may be advertised.
- Ava and Glenda have scheduled visits to libraries on 4/18 and 4/19 in Orange County and Tampa Hillsborough to gather ideas for the design of the new East County facility. Artis visited a new library in Clearwater and suggested to consider visiting this location at well.

### **Town Hall Meeting with Commissioner Baugh**

- Glenda and Ava attended a town hall meeting with Commissioner Baugh in which the community detailed the specifications they’d like to be included in the new East County Library. Beverly suggested that each library should be given an opportunity to meet with their respective Commissioner and discuss desired renovations. Beverly also acknowledged that the Friends are very hard-working groups but cannot raise sufficient funds for expensive items and renovations that should fall under the purview of the County. Glenda reiterated that Friends can contribute funds for any need (such as

furniture and programming), but typically are more successful when there is a defined objective in mind.

### **Fines/Fees Policy**

- Glenda indicated that the libraries' fines and fees policy is being revised and will be voted on soon (either via email or in-person at the April Board of Trustees' meeting). The policy was last adopted in 2012. Approximately \$2,000 in fines and fees are collected per month and is returned to the County. In comparison, Tampa Hillsborough libraries adopted a "fine-free" policy last year. As a result, more materials are being returned, circulation has increased, more people have visited the libraries, and goodwill has been fostered.

### **National Library Week**

- In observance of National Library Week, Library Advisory Board members discussed plans to recognize library staff. Artis gathered Anna Maria Oyster Bar gift certificates that were donated by John and Amanda Horne, pens from Center State pens, and goodie bags donated by D&D garage doors. Beverly offered to donate candy. Patsy said Ugarte Architecture will donate individual tissue packets, scented soap and seed packets. The Extension Office will give easy-to-grow wild flower guides. Board members decided to fill the goodie bags on 4/8 at 1 pm.

### **Old Business**

- None.

### **Citizens' Comment**

- None.

### **Next Meeting**

The next meeting of Library Board of Trustees will be held on Thursday, April 25, 2019, at 2 p.m., Central Library Business Incubator.

### **Adjourn**

Chairperson Wick motioned to adjourn the meeting. The motion was accepted by Beverly Neville and seconded by Patsy Ugarte. The meeting adjourned at 2.45 p.m.