



Manatee County Natural Resources Department
FACILITY RESERVATION REQUEST

Applications must be received two (2) weeks prior to event.

Name of Group or Event
Nature of Gathering
Date of Event Date of Application Estimated Attendance
Special Needs Time: From To
Name of Applicant
Address
City State Zip Code
Home Phone Work Phone Fax

FACILITY REQUEST:

DUETTE PRESERVE EMERSON POINT PRESERVE ROBINSON PRESERVE
Picnic Shelter Picnic Shelter 1 (Class Room) Campground
Check Station Campground Picnic Shelter 2 (Canoe Launch) Wagon Tour with Guide
Trail 2 Campground Picnic Shelter 3 (The Point) Wagon Tour without Guide
Picnic Shelter
Gazebo
Visitors Center Event
JIGGS LANDING RYE PRESERVE
Large Pavilion Pavilion
Small Pavilion Campground

- A user fee may be charged for each facility used.
Applicants may be asked to provide an original Certificate of Insurance naming Manatee County, a political subdivision of the State of Florida, additionally insured.
The original Certificate of Insurance must be received prior to the event being approved.

Applicant Signature Date

PLEASE RETURN THIS FORM FOR FACILITY REQUESTED TO:

Manatee County Natural Resources Department
202 6th Avenue East
Bradenton, FL 34208
Attention: Kelli Polanski

Please make checks payable to: Manatee County Government

STAFF USE ONLY
APPROVED Yes No Tax Exempt #
AMOUNT DUE \$ FEE WAIVED AMOUNT PAID \$
CERTIFICATE OF INSURANCE REQUIRED Yes No
COMMENTS
Authorized Signature Date

◆ NO ALCOHOLIC BEVERAGES ALLOWED IN ANY COUNTY FACILITY ◆

EXCEPT FOR TRASH PLACED IN RECEPTACLES, EVERYTHING BROUGHT IN FOR THE EVENT
MUST BE REMOVED BY THE END OF THE DAY.