

**BUILDING PERMIT APPLICATION CHECK LIST – SHORT FORM
ONE & TWO FAMILY RESIDENTIAL DWELLINGS AND ADDITIONS
TWO (2) COPIES OF EACH OF THE FOLLOWING ARE REQUIRED**

- _____ **Survey**, showing existing structures, easements, grade elevations and flood zone information.

- _____ **Site Plan**, showing existing structures, proposed building(s), setbacks, sidewalks, driveways, fences, garden walls, Air-conditioning and pool equipment; as applicable.

- _____ **Energy Form**, signed by the preparer and owner or agent; including the project address, Permitting Office (Manatee County), Jurisdiction Number (511000), and Climate Zone (A2).

- _____ **Soil Test Report**, signed and sealed for all new construction.

- _____ **Construction Drawings** for new construction shall include the following:
 - _____ **Foundation / Concrete Foundation Plan**, (options for design and/or reinforcing are not permitted), including construction of equipment pads, specifications for termite treatment selected, size and reinforcing for footings. The soil design bearing pressure must be noted.
 - _____ **Floor Plan**, including window and door locations, types, sizes and wind design pressures, means of egress, locations for water heater, air handler, attic access, fireplace, elevator (if applicable).
 - _____ **Exterior Elevation Views** (all sides), including elevations of proposed finished grade, finished floor(s), Base Flood Elevation (BFE), Floor Protection Elevation (FPE), top of walls, wall finishes, overhang dimensions, selected roof vents, roof pitch.
 - _____ **Construction Details**, including wall sections (sufficient to show required construction / framing details) window and door buck attachments (including garage doors), stair and railing construction, details for dormers, chimneys, gable end walls, soffits, mixed construction and shear wall framing, bollard and/or wheel stop construction (**For Gas Appliances Only**), wall and roof sheathing fastener patterns.
 - _____ **Roof Framing Plan and/or Truss Framing Plan**, (signed and sealed) Truss layout, truss profiles and Engineer of Record review letter.

 - _____ **Electrical Floor Plan**, including all switches, outlets (GFI and AFI), smoke detectors, exhaust fans, location of service panel, air conditioning equipment disconnect, exterior weather proof GFI outlets.
 - _____ **Plumbing Isometric Drawing**, (Required for owner contractors only)

- _____ **Manufacturer's Specifications (NOA's) and Installation Details**, for all windows, doors (sliding, hinged and garage), shutters (if provided), roofing materials, roof vents, exhaust fans, soffit and siding materials. Allowable wind pressures for these items must meet or exceed the building design pressures. Provide name of product, product approval number, manufacturer and expiration date, if any.

All Construction Drawings, NOA's and Installation Details must be provided on a legible format

All Design and Construction Drawings must be prepared in accordance with the Florida Building Code Fifth Edition 2014 and must be signed and sealed by a Professional Engineer or Architect registered in the State of Florida. The wind design speed 3 second gusts, exposure and co-efficient of internal pressure must be noted on drawings.

105.3.3

An enforcing authority may not issue a building permit for any building construction, erection, alteration, modification, repair or addition unless the permit either includes on its face or there is attached to the permit the following statement: "NOTICE: In addition to the requirements of this permit, there may be additional restrictions applicable to this property that may be found in the public records of this county, and there may be additional permits required from other governmental entities such as water management districts, state agencies, or federal agencies."